

TILBURY ICE ARENA EXPOSURE CONTROL PLAN – PHASE 2 PLAY

Department:	TILBURY ICE ARENA
Date	6/11/2020 Revised 6/22/2020 Revised 6/30/2020 Revised Nov 11, 2020, March 25, 2021
Person completing this document	Pat Ansell, Facility Manager

COVID-19 Business Resumption Committee

Department Manager (Team Lead)	Pat Ansell
OHS Representative	Lisa Doepker
Frontline Worker Representative	Tom Kinch
Health and Safety Representative	Elaine Ager
Date of Assessment	6/8/2020; Nov 12, 2020; March 4, 2021

Scope of Service in Phase 2 of reopening:

Tilbury Arena will be open to community user groups during specific times, 7 days per week from 6 am to 10:30pm. The ice time will be available primarily to Sungod and Delta Skate Clubs.



The City of Delta is committed to supporting the essential sport participants at this time. Essential sport participants include skaters, coaches, club management personnel, volunteers and club health and safety personnel. Expanding access to our facilities to include spectators is not being considered at this time.

This plan supersedes all other plans previously developed and complies with PROVINCIAL HEALTH ORDERS as well as viaSport Guidelines for BC, Skate Canada, BCRPA guidelines for Return to Play and WorkSafeBC Regulations and Guidelines. At this time, as per Provincial Health Orders, the City of Delta will allow only Phase 2 activities which include skill development.

Implications for Staff:

Delta’s mandate is to ensure that there is the least amount of interaction and potential cross contamination between user groups which will help facilitate cleaning requirements and contact tracing. In addition to regular ice maintenance functions facility staff will be responsible for monitoring ingress and egress of the groups and cleaning and disinfecting of all touched areas after each session.

COVID-19 EXPOSURE CONTROL PROTOCOLS FOR USER GROUPS FOR TILBURY ICE ARENA

General information for users:

- Masks are mandatory for all visitors to any Delta facility.
- All participants must maintain 3m distance from one another at all times.
- No food or beverage other than water is permitted.
- Water fountains will be available to fill water bottle, but water spouts will be turned off.
- Participants will not be permitted to bring a conventional bag into the Arena. Smaller bags equipped to carry personal belongings only as required, as participants are expected to come dressed. **There is no changing permitted and NO USE OF SHOWERS.**
- Groups (skaters, volunteers, team coaches and instructors) are to follow the direction of the facility staff **at all times** while in the facility.
- Facility Managers are tasked to ensure that your safety plan conforms to all COVID-19 protocols put in place to protect the health and wellness of staff, participants and club personnel.
- Skaters are to remain 3m apart while engaged in their sport and when on the ice; 2m in all other circumstances.

Controlled Access to the Facility:

- During designated ice time facility staff, participants, coaches and instructors will be assigned an entrance as discussed in this plan.
- Access to other areas of the facility is restricted. Please abide by barriers and/or signage that indicate “restricted access”.
- Participants are to arrive a maximum of 5-10 minutes prior to their scheduled activity, dressed and queued 2 meters apart in designated spaces outside the respective entrance doors.
- A user group monitor/representative will be required to meet participants as they arrive and perform the COVID-19 Health Screen and gather information for contract tracing as per the Club’s COVID-19 protocols.
- Access to the building will be granted only once participants are queued and the facility monitor is satisfied that health screens for all participants including coaches, volunteers and instructors have been performed.
- Late arrivals will not be provided access, as doors will be closed once the queue has entered the building.
- **The User Group monitor/representative is responsible for monitoring the door at all times until it is locked by facility staff.**

Contact Tracing and Illness

- Club representatives are responsible for doing health checks for their entire group (skaters, volunteers and instructors) and they must retain these records for 30 days. A copy of these records may be requested by the facility if needed.
- In the event that a member of the group tests positive for COVID-19 the Team Manager will notify the facility Manager immediately.

Facility Capacity

- Facility capacity is based on the number of participants that can be staged in a given space/room/area and is based on being 3 metres apart and a calculation of unencumbered space. Unencumbered space is the space in the room available for someone to move through or reasonably occupy. Inanimate objects like tables, chairs, benches and other furnishing that are fixed and it reduces the amount of unencumbered space that is available.

- The ARENA building is composed of the ARENA Chamber and the Arena Lobby and they are considered separate spaces for the purpose of understanding unencumbered space and capacity of a space.
- The Arena Lobby is a very small space with a maximum capacity of 4 persons only to ensure that Delta staff can travel to and from their office space. For this reason we have exterior tents to assist with staging. The user groups will not be using this area for staging.
- The seating capacity in the tent is 18 people. That means skaters + group representatives cannot exceed 18 people. Coaches and volunteer should stand outside of this space and must ensure that skaters comply with all protocols in the lobby, tent or the arena chamber.
- Anyone not abiding by the rules may be asked to leave the premises and the incident will be brought to the attention of the Team management.
- Club skating session capacity is such that if shelter is needed or dry land warm up is needed this can occur in the covered area of the Sport Court in the tents.
- Due to numbers in CanSkate sessions the tent is not large enough to stage skaters. CanSkate skaters will walk **directly from the queueing area in the parking lot, into the building and arena chamber and proceed directly onto the ice.**

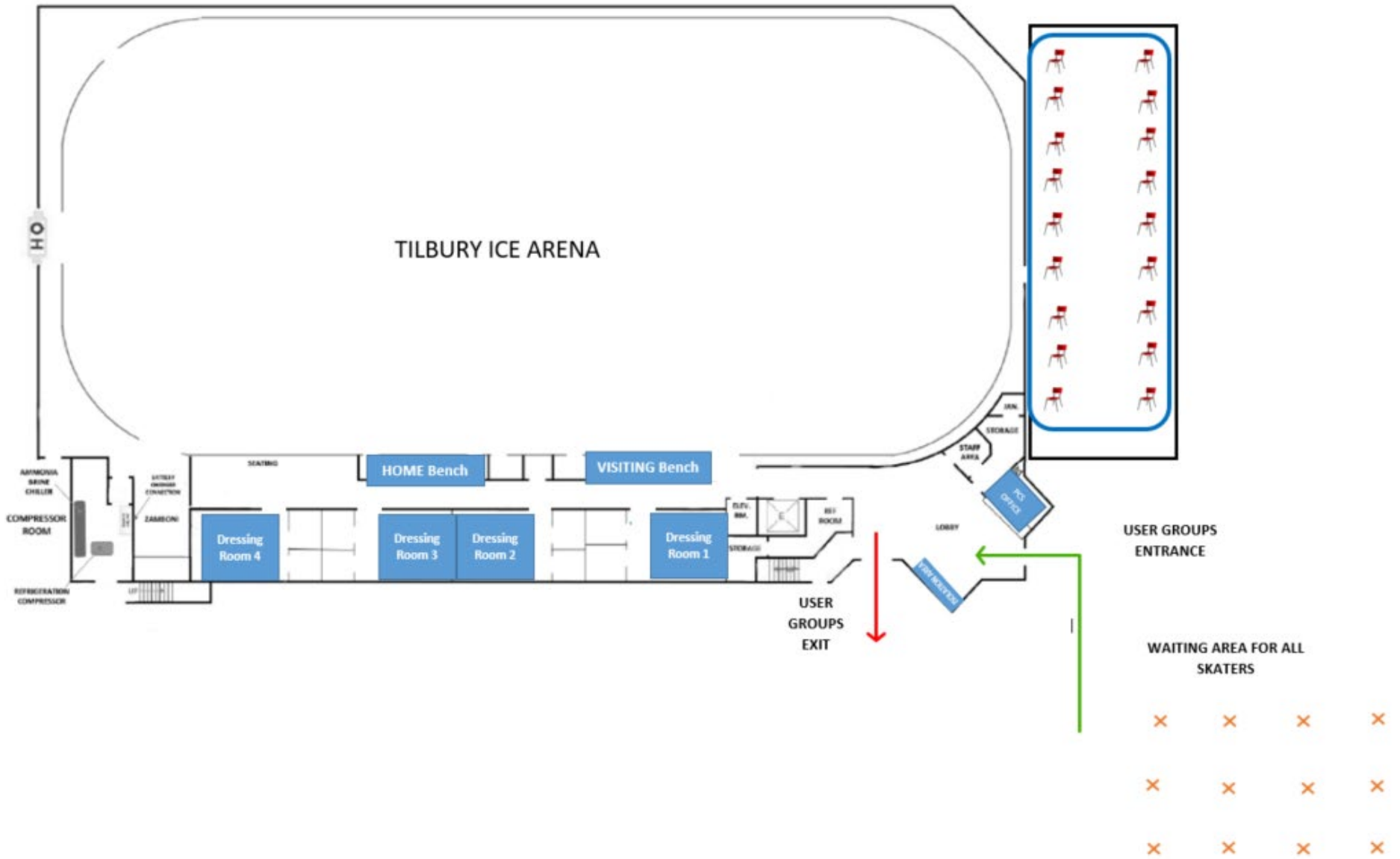
Spectators

- There are no spectators permitted at this time, this includes siblings, parents, guardians, or other persons that are coming into the arena for the purposes of watching activity.
- The Tilbury Sports Grill Restaurant located on the 2nd floor is open for business. Access is via the exterior stairwell only. Masks are mandatory entering the restaurant and patrons are required to follow all the safety protocols while in the restaurant. The viewing area on the second floor is not available.

Cleaning and Disinfecting

- Facility staff require that spaces be empty of people prior to the spaces being cleaned, as outlined in the Provincial Health Order, to ensure that all surfaces/spaces can be cleaned and sanitized properly, which reduces the risk of cross contamination between groups.
- The turnaround time between the end of one ice session and the start of the next is 15 minutes. All skaters must leave the area before the next group enters the lobby.
- The **Arena Lobby must be empty** before Facility staff can start cleaning this area and if there are participants languishing in this area it will delay the start of the session for the next group waiting in the lobby.
- To facilitate the quick turnaround time, the Clubs have agreed to assist with cleaning and disinfecting the areas of use including all high- touch points. Facility staff will clean all washrooms and lobby benches once everyone leaves.
- See CLEANING AND DISINFECTING FOR VIRUSES Procedure attached at the end of this document.

TILBURY ICE ARENA LAYOUT



PROCEDURES FOR ICE SESSIONS

1. Arrival at the Tilbury Arena



- When participants arrive at Tilbury Arena they will queue behind the barricade in the parking lot on the ground decals that are spaced 2m apart.
- Participants will arrive to queue no more than 5-10 minutes before their session starts.
- The entry to the building is the East side of the building right next to the courtyard denoted by a large "ARENA USERS CHECK IN HERE" sign.
- The Group Representatives will be required to meet all members of their group outside the sport court and conduct in-person health screening for all people associated with their group prior to entering the building.
- Facility staff Monitor will meet with the club (group) Representative and verify their health check have been completed for their skaters.
- Once all skaters have arrived facility staff will direct the group to enter the building.

2. Staging or use of Sports Court for warm up



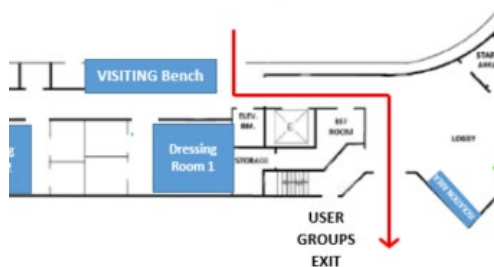
- If the weather is poor, the Club may opt to use the covered area in the sports court to stage or to do a dry land warm up.
- Once the participants are screened they can sanitize their hands and enter the covered exterior staging area in the Sport Court.
- Participants must enter single file and maintain 3m physical distance from one another. A group representative should direct skaters to occupy the seats from back to front to limit the need to pass by one another.
- Facility staff will clean chairs and all high touch areas in the Sport court prior to the arrival of the next group.
- Once the group has entered the facility the facility doors will be locked, no admittance will be provided for late arrivals.

3. Entering the facility and direction through Lobby and into Arena Chamber and onto Ice Surface



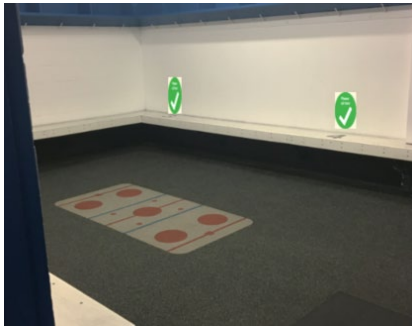
- Participants will take their personal belongings with them and enter the lobby and proceed directly into the Arena Chamber.
- All participants are required to wear a mask until they are actively engaged in their sport.
- The Arena Chamber door will be propped open to decrease touch points and will be closed once all skaters are in the arena.
- Once in the Arena Chamber, a coach or group representative will direct the skaters directly on to the ice surface. Skaters will enter the ice surface by the main gate just inside the Arena Chamber.
- Participants will put their belongings onto the ledge of the boards in front of the respective player benches.
- Coaches must ensure that players move in an orderly fashion and spaced 3m apart.

End of Ice Session - exiting the building



- Once the group has completed their session, skaters will gather their personal belongings from the ledge of players' bench and prepare to depart the Arena facility.
- The group will then walk single file out of the arena chamber and exit the main doors, which have been designated "exit only".
- Participants are expected to proceed to their vehicles for departure.
- Gathering is not permitted.
- Facility staff and Group volunteers will proceed with cleaning and sanitizing washrooms, dressing rooms, if used, and ledge of player's benches including all high touch points.
- Facility staff will complete the required ice maintenance.

Washroom use for Skaters



- Dressing room 1's washroom has been designated for skaters to use.
- The capacity of the washroom is one.
- Instructors will have to monitor washroom use accordingly.
- This washrooms will be cleaned after the user groups rented time block.

Skate prep area for Club Instructors

- Instructors will use Dressing room 4 as their prep room, stow their belongings and don skates etc.
- Capacity of this room is 4 persons.
- Dressing room 4 washrooms will be designated for instructor use only.
- Skate clubs will be responsible for cleaning this dressing room, except for washroom.
- Once clean the instructors must leave the building as quickly as possible as the next user group will be ready to enter.

Provision of First Aid or response to ill skater



- Community User groups (coaches/instructors) are responsible for all first aid/first response requirements associated with their scheduled use of the facility.
- User group protocols must be in place for when a participant becomes unwell must include:
 - How they attend to an ill skater
 - Infection control measures
 - Isolation procedures
 - Decontamination procedure of all touched areas and of the person attending the ill skater.
 - Follow up with facility monitor and/or facility manager.
- The procedure to attend to an ill skater is to escort that person directly outside of the facility by a coach or club representative.
- If it is not practical for the ill skater to wait outside, they may wait in the lobby, in the assigned isolation area until the skater is picked up by their parent.
- The facility supervisor or monitor will notify a Facility staff member, who has been trained to perform deep cleaning, to disinfect the high touch areas in the lobby, applicable washroom and the Isolation area once it is vacant.
- Cleaning staff must follow cleaning protocols and PPE requirements when doing a deep clean.
- The Supervisor/manager will follow up with the coach to ensure that they have followed public health protocol and if tested, that they are advised of the results.

Potential Risk Exposure through contact with “high-touch” surfaces	Protocols to be implemented	
Identify surfaces that people touch often (equipment, Door knobs, light switches, etc.)	1. Skating Rentals – Helmets and Skates	<ul style="list-style-type: none"> • There are no Rentals available at Tilbury Ice.
	2. Skate aides and equipment	<ul style="list-style-type: none"> • Sanitize all equipment at the conclusion of each skating session.
	3. Door handles	<ul style="list-style-type: none"> • Doors will be left open where possible. • Push the door open with hip/shoulder to avoid touching handle when entering. • Use a paper towel to open the door when exiting or sanitize your hands after touching handles. • Sanitize hands before touching door
	4. Washrooms	<ul style="list-style-type: none"> • Skaters can use the washrooms in their designated dressing room. Skaters in the Green Classes can use the washroom in Dressing Rooms 1. • Washrooms will be cleaned after each program session. • Washrooms will be limited to single occupancy. • Signage will be displayed in washroom area reminding skaters to wash their hands with soap and water for 20 seconds. • Staff will use washroom on second floor. • BSW staff will clean washrooms at the end of the day and do high touch points through-out the day.
	5. Staff shared items	<ul style="list-style-type: none"> • Ensure that everyone sanitizes their hands prior to using shared items. • Each staff will have their own supplies. • All shared items will be cleaned by staff after use or at the end of the day.
	6. Door jams	<ul style="list-style-type: none"> • Ensure staff are cleaning door jams as part of their cleaning protocol for their own workstation. • Remind staff to avoid touching office handles/door frames.
	7. Light switch	<ul style="list-style-type: none"> • Wash/sanitize hands prior to entering room. • If hands are sanitized on entry they will be clean when turning on light switch. • If there is doubt about cleanliness of high touch areas wash/sanitize hands after touching. • All high touch areas will be regularly cleaned by Facility staff.

Identify surfaces that people touch often (equipment, Door knobs, light switches, etc.)

8. General public hygiene practices



- Facility staff will disinfect all high touch points in the building throughout the day.
- Public washrooms will be fully cleaned daily and sanitized at minimum every 4 hours. High touch points will be disinfected between sessions.
- Users will disinfect their workspace after use or at the end of the day if they are a sole occupant of that space.
- All shared items will be removed or sanitized after use.
- Participants and staff will be encouraged to wash/sanitize hands throughout the day.
- Skating instructors will clean/ sanitize all equipment and supplies that were used by participants. These will then be placed in the clean bin for use the next day.

9. General staff hygiene practices

SAFETY FIRST



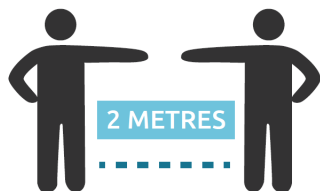
PLEASE WIPE DOWN YOUR WORK AREA REGULARLY

- Ensure staff are cleaning their personal work surfaces regularly, i.e. at the end of each day at minimum.
- Chemical handling gloves will be provided for cleaning if required.
- Ensure that staff have reviewed WHMIS SDS on cleaning products to determine if PPE is necessary.
- Each area will have a supply of disinfection product and disposable wipes.
- Ensure safety board is visible and assessable and that signs COVID-19 Safety Plan and Facility ECP are prominently displayed.
- Ensure that hand sanitizer readily available.
- Post handwashing and hand sanitizing poster by every sink and alcohol sanitizer dispenser. Post handwashing protocol.
- Remind staff of their responsibilities when it comes to respiratory hygiene (cover your cough and not touching their eyes, nose or mouth with their hands, if using tissue to contain secretions dispose of it garbage and sanitize/wash hands directly after).
- Remove personal items and other items from surfaces to facilitate proper cleaning.

Potential Risk Other potential risks:	Protocols to be implemented																								
<p>COVID-19 Safety Plan</p> <p>1. Staff becomes ill at work</p> <div data-bbox="407 241 782 760" data-label="Table"> <table border="1"> <tr> <td colspan="2" style="text-align: center;">COVID-19</td> <td style="text-align: center;">HELP REDUCE THE SPREAD</td> </tr> <tr> <td style="text-align: center;">1 MONITOR</td> <td colspan="2">CONTINUALLY MONITOR YOURSELF FOR ANY FLU / COLD-LIKE SYMPTOMS. These include: fever, chills, cough, and shortness of breath, sore throat and painful swallowing, stuffy or runny nose, loss of sense of smell, headache, muscle aches, fatigue or loss of appetite</td> </tr> <tr> <td style="text-align: center;">2 NOTIFY</td> <td colspan="2">NOTIFY YOUR SUPERVISOR OR MANAGER IMMEDIATELY IF YOU ARE HAVE ANY OF THE ABOVE SYMPTOMS <u>BEFORE COMING TO WORK</u> OR YOU BECOME SYMPTOMATIC <u>WHILE AT WORK</u></td> </tr> <tr> <td style="text-align: center;">3 LEAVE</td> <td colspan="2">IF YOU BECOME UNWELL AT WORK: WASH YOUR HANDS, PUT ON A MASK, GATHER YOUR BELONGINGS AND GO DIRECTLY HOME</td> </tr> <tr> <td style="text-align: center;">4 ASSESSMENT</td> <td colspan="2">CALL 8-1-1 OR YOUR PHYSICIAN TO BE ASSESSED. THEY WILL PROVIDE DIRECTION FOR NEXT STEPS.</td> </tr> <tr> <td style="text-align: center;">5 REPORT</td> <td colspan="2">ONCE YOU HAVE BEEN ASSESSED PLEASE CALL HUMAN RESOURCES AT 804.946.3246</td> </tr> <tr> <td style="text-align: center;">6 TEST</td> <td colspan="2">IF PUBLIC HEALTH (8-1-1) OR YOUR PHYSICIAN HAS RECOMMENDED TESTING, GET TESTED AS SOON AS POSSIBLE</td> </tr> <tr> <td style="text-align: center;">7 ISOLATE</td> <td colspan="2">FOLLOW PUBLIC HEALTH RECOMMENDATIONS, STAY HOME AND SELF-ISOLATE FROM OTHERS AND DO NOT RETURN TO THE WORKPLACE UNTIL YOU ARE CLEARED BY HUMAN RESOURCES</td> </tr> </table> </div>	COVID-19		HELP REDUCE THE SPREAD	1 MONITOR	CONTINUALLY MONITOR YOURSELF FOR ANY FLU / COLD-LIKE SYMPTOMS. These include: fever, chills, cough, and shortness of breath, sore throat and painful swallowing, stuffy or runny nose, loss of sense of smell, headache, muscle aches, fatigue or loss of appetite		2 NOTIFY	NOTIFY YOUR SUPERVISOR OR MANAGER IMMEDIATELY IF YOU ARE HAVE ANY OF THE ABOVE SYMPTOMS <u>BEFORE COMING TO WORK</u> OR YOU BECOME SYMPTOMATIC <u>WHILE AT WORK</u>		3 LEAVE	IF YOU BECOME UNWELL AT WORK: WASH YOUR HANDS, PUT ON A MASK, GATHER YOUR BELONGINGS AND GO DIRECTLY HOME		4 ASSESSMENT	CALL 8-1-1 OR YOUR PHYSICIAN TO BE ASSESSED. THEY WILL PROVIDE DIRECTION FOR NEXT STEPS.		5 REPORT	ONCE YOU HAVE BEEN ASSESSED PLEASE CALL HUMAN RESOURCES AT 804.946.3246		6 TEST	IF PUBLIC HEALTH (8-1-1) OR YOUR PHYSICIAN HAS RECOMMENDED TESTING, GET TESTED AS SOON AS POSSIBLE		7 ISOLATE	FOLLOW PUBLIC HEALTH RECOMMENDATIONS, STAY HOME AND SELF-ISOLATE FROM OTHERS AND DO NOT RETURN TO THE WORKPLACE UNTIL YOU ARE CLEARED BY HUMAN RESOURCES		<ul style="list-style-type: none"> All Staff will be actively screened prior to coming to work or before entering the workplace. Review and post and COVID-19 Protocol - If you become ill at work. If a staff member becomes ill while at work they are to sanitize their hands, don a medical mask and immediately report their illness to their supervisor or facility supervisor, gather their belongings and directly leave the building and go directly home. Staff will call Human Resources when they get home and follow the guidance provided, which will include a COVID-19 risk assessment by 8-1-1. Supervisors/managers are to report any situations which might warrant contact tracing in the facility, i.e. close contact with other staff to the Occupational Health Nurse immediately.
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<p>2. Staff not feeling well before coming to work</p> <div data-bbox="326 961 855 1077" data-label="Image"> </div> <p>***THERE IS NO TOLERANCE FOR STAFF COMING TO WORK WITH ANY COLD OR FLU-LIKE SYMPTOMS, EVEN IF THEY ARE MINOR!</p>	<ul style="list-style-type: none"> Review Interim COVID-19 Sick Leave Policy and post COVID-19 Protocol - Health Surveillance. Staff must perform a self-health check prior to coming to work. All staff must report to the front door for an in-person health screen. Staff must report to their supervisor /manager or facility on-call manager if they or anyone in their household have any listed symptoms, if they have travelled outside of Canada, if they have been in contact with anyone suspected or is being tested for COVID-19 or have been advised by Public Health to self-isolate. Staff are not to come to work until they speak with Human Resources. Staff are expected to follow provincial Public Health guidelines when not at work. 																								

3. Ensure employees are reminded to maintain their physical distance at all times

THANK YOU FOR PRACTICING



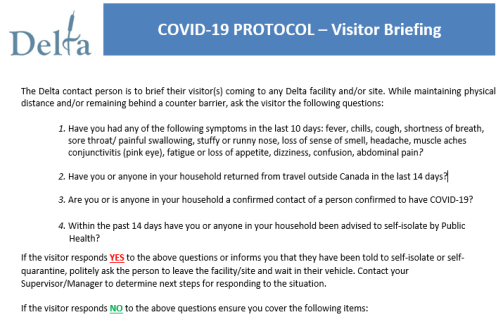
PHYSICAL DISTANCING


- Staff will make every effort to maintain 2m distance from each other and skaters.
- Staff will receive training on physical distancing protocols.
- Physical distancing signage prominently displayed.
- Floor decals will cue employees and skaters to keep their distance.
- Discourage other staff from impromptu dropping by the workspaces of others or going to other areas of the facility – stay with your own group.
- Be kind and remind each other gently to follow the rules.
- Thank others who give you space and respecting your 2m bubble.
- Masks are mandatory for all staff whenever they are not sitting at a desk or behind a barrier. Masks are mandatory for skaters whenever they are not actively engaged in an activity. Even when engaged in an activity, masks are recommended if it can be tolerated.

4. General hygiene



- Ensure that all staff have had training, have reviewed and have provided written acknowledgement that they understand new COVID-19 policy, procedures and protocols contained in the Delta’s COVID-19 Safety Plan and site specific/activity specific COVID-19 Exposure Control Plans.
- Ensure safety board is visible and assessable and that signs COVID-19 Safety Plan and Facility/Department ECPs are prominently displayed.
- Remind staff of their responsibilities when it comes to respiratory hygiene (cover your cough and not touching their eyes, nose or mouth with their hands, if using tissue to contain secretions dispose of it garbage and sanitize/wash hands.
- Ensure the staff wear appropriate PPE when cleaning and are aware of the cleaning products SDS.
- Staff to wear a clean staff uniform each day.
- Supervisor/manager will try and keep staff working with the same staff to minimize cross contamination.

<p>COVID-19 Safety Plan</p>	<p>5. People entering personal 2m space</p>	<ul style="list-style-type: none"> • Review and post COVID-19 Physical Distancing Protocol. • Staff are discouraged from visiting other areas of the facility. • Use zoom meetings or set up a meeting in a meeting room if face-to-face is necessary. • The most effective means of normalizing physical distancing is to practice it consistently, even with people you know and trust. • Be kind and remind each other to follow the rules. • If there is no alternative but to work closely please use appropriate PPE like a mask and face shield. COVID-19 Protocol Cloth versus Medical Mask Use_2020.
	<p>6. Contractors</p>	<ul style="list-style-type: none"> • Facility maintenance staff or a facility monitor will be responsible for conducting the COVID-19 Protocol - Contractor Briefing. • Contractors will be required to wear a face mask while in the building. • Contractors will be provided clear guidelines when entering building for maintenance issues. • All areas will be disinfected after contractor leaves.
	<p>7. Visitors</p> <div data-bbox="354 1115 846 1430" style="border: 1px solid black; padding: 10px;">  <p>The Delta contact person is to brief their visitor(s) coming to any Delta facility and/or site. While maintaining physical distance and/or remaining behind a counter barrier, ask the visitor the following questions:</p> <ol style="list-style-type: none"> 1. Have you had any of the following symptoms in the last 10 days: fever, chills, cough, shortness of breath, sore throat/painful swallowing, stuffy or runny nose, loss of sense of smell, headache, muscle aches conjunctivitis (pink eye), fatigue or loss of appetite, dizziness, confusion, abdominal pain? 2. Have you or anyone in your household returned from travel outside Canada in the last 14 days?] 3. Are you or is anyone in your household a confirmed contact of a person confirmed to have COVID-19? 4. Within the past 14 days have you or anyone in your household been advised to self-isolate by Public Health? <p>If the visitor responds YES to the above questions or informs you that they have been told to self-isolate or self-quarantine, politely ask the person to leave the facility/site and wait in their vehicle. Contact your Supervisor/Manager to determine next steps for responding to the situation.</p> <p>If the visitor responds NO to the above questions ensure you cover the following items:</p> </div>	<ul style="list-style-type: none"> • Tilbury Ice is not open to visitors; it is only open to registrants of programs or groups that have rented/leased space. • If a visitor is to attend this facility, the visitor’s contact at the facility must follow the Visitors the City’s COVID-19 Visitor Briefing Protocol. • Visitors, they must provide their name and phone number for the purposes of contact tracing and this information will be stored on site for 30 days. • Visitors must be actively screened by a Delta staff member prior to entry. • All visitors must wear a face mask when in a Delta facility.


<p>COVID-19 Safety Plan</p>	<p>8. Personal Protective Equipment</p> 	<ul style="list-style-type: none"> • Ensure that staff know when and how to wear PPE as appropriate. • Review COVID-19 Protocol Cloth versus Medical Mask Use_2020 • Ensure that PPE is cleaned and stored appropriately. • If you are wearing a medical mask, they can be reused if kept clean and dry and stored properly, i.e. place in large envelope when not in use. • When a medical mask is wet, dirty or damaged it must be discarded in a waste bin. • PPE should be kept readily available in the event it is needed to be donned quickly. • See donning and doffing instructions for masks, shields and gloves. • See cleaning instructions for face shields. • Gloves will be available but does not replace the need for scrupulous handwashing.
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HAZARD CONTROLS
<p>Elimination controls to make more useable workstations</p>
<p><i>Active user group and staff health screening prior to entry into Delta facilities, removal extra equipment to create more space, barriers between staff and user groups participants where possible.</i></p>
<p>Engineering controls to make more useable workstations</p>
<p><i>Alternative spaces used to ensure that staff can sit 2m apart, have a clear ingress and egress to workspaces and ensure that staff do not exceed maximum capacity for the room. Signage and barriers have been implemented to limit patron movement one they are in the facility.</i></p>
<p>Administrative controls to decrease potential pinch points for staff</p>
<p><i>Stagger lunch breaks, ensure that staff are staying within their own cohort and not visiting other areas of the facility, staff to arrive no more than ten (5-10) minutes before start of shift or at the end of shift to minimize number of staff in the building, staff to follow identified ingress and egress routes through building – always take the path of least resistance and provision of enough time for cleaning between scheduled activities.</i></p>
<p>Personal Protective Equipment</p>
<p><i>Masks are mandatory for patrons 5 and older in Delta facilities when not participating in a sport. Staff must wear a 3 ply cloth or non-medical mask when not at their desk or sitting in a space that allows adequate space and ventilation such that close air exchange between persons is minimized.</i></p>
<p>Health and Safety Representative Comments:</p>
<p><i>Staff are to model physical distancing as much as possible and discourage gathering amongst themselves and program participants.</i></p>
<p><i>Staff are to follow COVID-19 Mask and Face Covering Policy and When to wear the following Personal Protective Equipment: Cloth mask, medical mask* and eye protection** protocol.</i></p>
<p><i>Ensure that staff have been oriented to the site, are aware of all the hazards, and have reviewed the site specific COVID-19 Exposure Control Plan. All exposure controls will be monitored on an ongoing basis and adjustments made when needed.</i></p>

All staff have participated in onsite training and they have acknowledged that they have reviewed and understand Delta's COVID-19 Safety Plan.

Ingress and Egress routes, participant movement and departure and cleaning protocol were developed for each site in consultation with JOHSC member, staff member and manager. If changes are needed, the Manager Lead will advise the Health & Safety Representative and changes will be made to this document and it will be reissued. All changes must be done in consultation with the BRC members

The Manager Lead will review the Exposure Plan in one month following start of opening of the program or as necessary with increase in use of other parts of the building or increase in occupancy.

Reviewer	Signature	Date
Manager (Lead) Pat Ansell		
OHS Representative Lisa Doepker		
Employee Representative Tom Kinch		
Director Ken Kuntz		
Health & Safety Representative Elaine Alger		